ENT UK Annual General Meeting
Friday 31st March 2017, 12.15pm – 1.15pm
The Park Inn by Radisson, York
(during the ENT UK spring meeting)

Minutes

Chaired by Professor Antony A Narula (AN), President ENT UK

1. Apologies for absence
   Prof Valerie Lund (VL)

2. Minutes of the last Annual General Meeting
   Minutes of the last AGM were circulated and approved

3. Matters arising from the minutes not included elsewhere on the agenda
   There were no matters arising

4. Announcement of Members’ deaths (minute’s silence)
   - Garry W Glover
   - William Lang
   - Air Vice Marshal Peter F King

5. Applications for Membership and Resignations for the 2015 – 2016 session
   AN informed attendees that there were:
   - 110 new members joined
   - O lapsed
   - 36 grade changes

6. Presentation of Undergraduate Essay Prize for 2015 – 2016
   “Is the head and neck surgeon an endangered species” was won by Peter Gaskell from the University of Birmingham
   Mr Gaskell was presented with a certificate and a prize of £500 was awarded by AN

7. ENT UK Finance report
   a) A report from the Honorary Treasurer
      Report attached
   b) To receive the approved audited accounts for the 2015 – 2016 session
      Approved by attendees
   c) To propose and approve the annual subscription for 2017 – 2018
      AN informed attendees of a proposal to have an inflation increase in subscriptions. This was approved by a show of hands
      It was confirmed that there would be a budget meeting in June to set a cost neutral budget which would continue to offer benefits to ENT UK members
   d) To appoint auditors for 2016 – 2017
      Edmund Carr were confirmed as the auditors for 2016-17
8. **Annual Report for 2015 – 2016**
   Document attached. AN stated that the document was very informative and that the office team and the Executive Committee were to be congratulated on an excellent piece of work.

9. **Appointment of the Board of Trustees of ENT UK for the 2017 – 2018 session**
   AN commented that Andrew Gamble had been appointed a lay member Trustee for a three year period. AN asked attendees to approve that Stephen Evans, Chair of the Financial Audit Committee (FAC) be appointed another lay member. He explained that Stephen had been a tremendous asset to the Board in his role with FAC. AN then proposed that Stephen Evans be appointed a Trustee for a three year term. This was approved by a show of hands.

10. **BACO Master’s Report**
    In VL’s absence, AN confirmed that BACO 2018 would be taking place in Manchester 3rd-6th July. Vin Paleri was Chair of the BACO Academic Committee. In 2020 Gerard O’Donoghue will be BACO Master for Birmingham.

11. **Outgoing President’s comments and handover from incoming President**
    AN commented that as President he had changed the term of office from three years to two as he felt three years was too long. Although he would have been happy to continue for another year he felt a change was good and Brian Bingham (BB) supported this along with Nirmal Kumar confirmed as President-elect. AN stated there had been some good changes and there had been an increase in membership. The Exec team were praised for their hard work especially John Rubin who would be standing down as Treasurer after today’s meeting.

    AN said a special thank you to Lyndy Pullan for all her hard work and also to her team.

    AN handed over chain of office to BB.

12. **Incoming President remarks and presentation**
    BB showcased a presentation on the mission statement of ENT UK, indicating that his focus would be on Governance and Patient Safety

13. **Any other urgent or unopposed business**
    None

14. **Date of the next Annual General Meeting**
    2018 date to be confirmed