Annual General meeting  
Friday 23rd March 2018, 12.15pm - 1.15pm  
York Racecourse (during the ENT UK Spring Meeting)  
Minutes

1. Apologies for absence

2. Announcement of Members’ deaths (minute silence)

   Alan P Ardouin - Life Member  
   Thomas L Bradbeer - Life Member  
   Air V Marshal Peter F King - Honorary Member  
   Valentine T Hammond – Honorary Member  
   R Ross A Coles - Honorary Member  
   Arnold G D Maran - Honorary Member

3. Minutes of the last Annual General Meeting held on Friday 31st May 2017  
   Approved by show of hands

4. Matters arising from the Minutes not included elsewhere on the agenda  
   None raised

5. President’s update and presentation of Annual Report 2016 -2017  
   BB presented a set of slides to illustrate his report and vision for the future
   a. Reminded all present of the mission for ENT UK
   b. ENT UK was committed to providing information to both ENT professionals and to patients, but especially to members.
      The ENT UK website needed improvement for this aim.
   c. Another prime aim of ENT UK was education
      i. SFO had a good meeting this year
      ii. The emergency safe course was piloted successfully
      iii. There had been some work done with SAC regarding exams
iv. The ENT UK e-learning site (E-lefENT) will be collaborating with Medtronic to improve the platform and the provision of electronic learning. E-lefENT is for members and will be a member’s benefit.

d. For the activities to be successful ENT UK needs to ensure good governance for all areas is in place:

i. There is a short life working group for revalidation who will aim to provide some helpful guidance for all members regarding appraisal and revalidation being led by May Yaneza (short presentation to be given)

ii. David Crampsey is leading on Patient information and the resulting leaflets, downloads and other information should be available on the website shortly

iii. In order to give some guidance around minimum department standards, ENT UK has joined with GIRFT and would welcome your opinions when the result is sent round.

iv. BAPO have been asked by ENT UK to create a paediatric strategy for ENT and look at how Paediatric services are delivered in the UK. This will be co-ordinated by Benjamin Hartley and the RCoA will be involved

e. Advocacy

i. HPV - ENT UK has supported the HPV Action group and are hopeful of a positive outcome

ii. Awards – ENT UK have successfully supported surgeons applying for the ACCEA awards. Members are encouraged to send their applications when the process opens again next year.

iii. Restrictions for surgery – a survey had been done. Rationing and restrictions on many procedures was reported that included Tonsil and Adenoid surgery, Septorhinoplasty, Grommets, Pinnaplasty, Aesthetic surgery, Surgery for hearing loss and Sinus Surgery. BB proposed that there should be one national guideline for each surgical procedure. At a national level BB proposed through the joint Royal
College of Surgeons that there be one UK Committee to consider indications. ENT and Orthopaedics are the specialties most affected by rationing.

iv. ENT UK provides advocacy via the media, providing media responses when requested

f. What are the risks for ENT UK?
   i. There is uncertainty around the office space in the current RCS building and it is possible that a move to a new premises might be necessary
   ii. Will people still pay for ENT surgery?
   iii. There is a threat of political manoeuvre e.g. hearing aids to the private sector

6. Proposal to limit time in any one administrative post to 5 years (ideally 2 or 3 years)
   Agreed by members by a show of hands

7. ENT UK Finance report
   a. A report from the Honorary Treasurer of ENT UK was received from BB
   b. The approved audited accounts for the 2016 – 2017 session were adopted
   c. The continued rise of subscriptions according to the RPI was agreed for the annual subscription for 2018 - 2019
   d. The current auditors for 2018– 2019 were agreed for the year ahead

8. Appointment of the Board of Trustees of ENT UK for the 2018 – 2019 session
   All trustees in place were approved

9. (The presentation & update by Mr David Crampsey on patient information for ENT was not given in his absence.)

10. Report by Mr San Sunkaraneni on specimen standing orders was delivered and the request for further examples of standing orders was made.
Report by Ms May Yaneza on SLWG for revalidation was delivered and May answered some questions from the floor. May reassured the members that she was checking with the GMC regarding the details before putting anything on the website.

Members were reminded of BACO 2018 and BACO 2020

Presentation of Undergraduate Essay Prize for 2016–2017
“‘Global Health: What does it mean for ENT?’”
The prize was accepted by Declan Murphy from the Norwich Medical School.

Applications for Membership and Resignations for the 2016-2017 session
- Joined 274
- Resigned 195

Any other urgent or unopposed business
None raised

Date of the next Annual General Meeting - 15th March at Double Tree by Hilton Hotel, Chester at the ENT UK Spring Meeting